



ANNUAL REPORT

2018

This report contains the details of the activities of the Autism Family Support Association Inc for the period 1st July 2017 to 30th June 2018, and presented to the members at the Annual General Meeting held on Sunday 19th August 2018.

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AUTISM FAMILY SUPPORT ASSOCIATION INC

ABN 27 369 160 573
Inc. No. A0007531T



2018 ANNUAL GENERAL MEETING

To be held on Sunday 19th August 2018 in the Willis Room, Whitehorse Centre, 397 Whitehorse Road, Nunawading commencing at 2:00 pm.

AGENDA

1. Welcome
2. Apologies
3. Confirmation of the minutes of the previous AGM held on 29th October 2017 (see pages 3-4 of this report)
4. Presentation of the 2018 Annual Report, including Financial Statements (see pages 7-9 of this report)
5. Acceptance of Annual Report – Mover & Secunder
6. Election of AFSA Office Bearers and Committee for the coming year.

MOTION - That the 2018-19 Committee comprise four Office Bearers and up to six ordinary committee members, as allowed for in the Rules of the Association. MOVED Catrina Mulderry
SECONDED Deborah Johnson

Nominations called for and the Secretary will act as Returning Officer if an election is required

7. Confirmation of membership/joining fees for coming year – determined by the Committee that no fees to be charged for 2018-19.
8. Guest Speaker – Stephanie Gotlib CEO Children and Young People with Disability Australia
9. Close of AGM

All in attendance are invited to stay for afternoon tea and a chat. Meeting to conclude no later than 4:30.

MINUTES OF 2017 ANNUAL GENERAL MEETING

Held on Sunday 29th October 2017 in the Willis Room, Whitehorse Centre, 397 Whitehorse Road, Nunawading commencing at 2:00 pm.

PRESENT – Michael Tucker, Catrina Mulderry, Simone Whaling, Ruth Cauchi, Tracey Hayes, Michael Meehan, Ann Meehan, Caroline Meehan, Deb Johnson, Liz Wilks, Phil Lipshut, Kim Woo, Graham Smith, Audrey Winther, Tania McMartin, Denise Lawry, Kate Dosting, Mark Poole, Lay Ping Lim, Kevin Stone, Amanda Golding.

1. Welcome by the President, Michael Tucker who opened the meeting at 2:10 pm.
2. Apologies – Stephanie Gotlib, Meredith Ward, Caroline Berger, Robin & Bernie Shanahan
3. Confirmation of the minutes of the previous AGM held on 6th November 2016 – MOVED Catrina Mulderry SECONDED Michael Meehan CARRIED.
4. Presentation of the 2017 Annual Report, including Financial Statements as contained in the printed report distributed
5. Acceptance of Annual Report – MOVED Audrey Winther SECONDED Liz Wilks CARRIED
6. Election of AFSA Office Bearers and Committee for the coming year.

MOTION - That the 2017-18 Committee comprise four Office Bearers and up to six ordinary committee members, as allowed for in the Rules of the Association – moved Ann Meehan SECONDED Catrina Mulderry CARRIED.

Election of AFSA Office Bearers and Committee for the coming year – Nominations were received from Michael Tucker (President), Catrina Mulderry (Vice President), Amanda Golding (Secretary), Kim Woo (Treasurer), Tracey Hayes, Deb Johnson and Michael Meehan – no election was required and all nominees were confirmed. Three further committee positions can be filled by appointment during the year.

7. Confirmation of membership/joining fees for coming year – no fees to be charged MOVED Phil Lipshut SECONDED Deb Johnson CARRIED
8. Guest Speaker – Kevin Stone CEO Victorian Advocacy League for Individuals with Disability
9. Close of AGM

All in attendance were invited to stay for afternoon tea and a chat.

REPORT FROM THE AFSA COMMITTEE



PRESIDENT'S REPORT

The Purpose of the Autism Family Support Association Inc is to assist and support individuals with an Autism Spectrum Disorder by providing emotional and practical support for parents, carers and families.

In the furtherance of this purpose the AFSA Committee strives to be the voice of parents, carers and families by establishing relationships with like organizations and government offices in order to convey relevant experiences and information.

Committee members meet monthly for planning and review, to deal with association management matters and provide mutual support to each other.

During 2017-2018 some key activities by AFSA have included:

Conducting a Forum for Families – Unpacking Elements of the NDIS (held in July 2017) focusing on aspects of the NDIS. We had an excellent line up of speakers and more than 50 attendees. We received very good feedback from those who came. They said they found the session informative.

AFSA has been part of the Victorian Autism Plan Advisory Group on the Victorian Government's response to the Parliamentary Report into Services for people with autism spectrum disorder. At the time of writing we are awaiting the final response of the Government. In a statement in December 2017 the Minister said that the Government welcomes the Report and supports the majority of the 101 recommendations made. The Victorian Government has committed to a Victorian Autism Plan which will include short, medium and long term actions over a five-year outlook. In its December 2017 Statement the Government announced provision of \$22.43 million to take some immediate actions while the Plan is being developed.

Conducting a Forum - Autism Q&A "Taking Care of Carers" in May 2018 - we put together an eminent panel of clinicians from a range of disciplines. These experts answered questions from parents and carers relating to some of the issues and situations they face parenting and caring for their family members with autism. We had nearly 50 registrations and we received very good feedback from attendees about how useful the session was. Again, it was an opportunity for parents to meet other parents who care for someone with autism.

Monitoring the impacts of the NDIS - we have tried to understand the impacts of the NDIS on families. We have taken opportunities in meetings and consultation sessions we have attended to get more information and when we can, we pass on member concerns about aspects of the operations of the NDIS.

The Committee has further updated some of our policies and procedures, we continue to provide information and support to members and others through our website and Facebook page. Our formal membership numbers continue to increase steadily as we seek to be the voice of parents and carers of those with autism. We are progressing in preparing a history of AFSA.

Michael Tucker – PRESIDENT – president@afsaconnect.org.au

All persons interested in the role and activities undertaken by AFSA are invited to attend committee meetings – contact the Secretary for details of dates and venue.

SECRETARY'S REPORT

Following are details of various administrative items relating to the running of the Autism Family Support Association.



Committee membership & meetings:

Committee Members at the end of the reporting period, 30th June 2018 were:

Michael Tucker, President
Catrina Mulderry, Vice President
Amanda Golding, Secretary/Public Officer
Kim Liong Woo, Treasurer
... and committee members Tracey Hayes, Michael Meehan and Deb Johnson.

Ten committee meetings were held during the reporting period. A new committee is formed at each AGM but interested persons can nominate for the AFSA committee at any time.

Following the adoption of the new set of Rules of Association at the 2014 AGM the committee reviewed AFSA's internal processes and where applicable updated these to ensure consistency with modern business practices, for example, the use of electronic communication. The new Rules ensure AFSA is compliant with all relevant state and federal legislation re Not for Profit organisations.

Corporate Details:

The Autism Family Support Association is Incorporated in Victoria (A0007531T), is tax exempt, has an ABN (27 369 160 573) and is not registered for GST. AFSA is a registered charity with the Australian Charities & Not for Profit Commission (ACNC). AFSA was previously an organisational member of Amaze (formerly Autism Victoria).

Committee members provide their time and expertise on an honorary basis and any expenses incurred are reimbursed. Committee meetings are held at the premises of Outside the Square Psychology in Burwood and we are very grateful for the facilities and welcome provided by the director Ms Kirsty Kerr.

Financial Details:

The Association banks with Westpac Glen Waverley and operates two bank accounts – a transaction account and an investment account. Banking transactions are managed electronically with two signatories required to effect a transaction. AFSA operates on a Financial Year basis. Our accounts are not required to be externally audited.

Membership:

At 30th June 2018 there were 141 registered members of AFSA, and a mailing list of 200+ interested persons.

Amanda Golding – SECRETARY – secretary@afsconnect.org.au

Schedule 1

Regulation 15

Form 1

Associations Incorporation Reform Act 2012

Sections 94(2)(b), 97(2)(b) and 100(2)(b)

This form is required to be provided to the members at the AGM with the association's accounts.

Annual statements give true and fair view of financial position of incorporated association

We, Kim Liong Woo and Amanda Golding, being members of the Committee of the Autism Family Support Association Inc., certify that—

The statements attached to this certificate give a true and fair view of the financial position of the Autism Family Support Association Inc. during and at the of the financial year ended 30/6/2018.

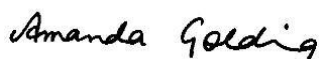
Signed:



Kim Liong Woo - Treasurer

Dated: 19/7/2018

Signed:



Amanda Golding – Secretary/Public Officer

Dated: 19/7/2018

AUTISM FAMILY SUPPORT ASSOCIATION INC



2018 FINANCIAL STATEMENTS

During the financial year ended 30/6/2018, AFSA received income of \$6,657.85 comprising a Victorian Government Grant (2017-18), registrations from two Forums (held in July 2017 and May 2018) and bank interest.

Expenditure for the period totalled \$8,435.30. Major expenditure items were insurances and operating costs – forum costs, meeting room hire, mobile phone, website and consumables. Both Forums were partly funded from AFSA accumulated funds in order to keep the registration fee for attendees as low as possible.

The Disability Self Help Group grant for the 2017 – 2019 period was not made available by the state government as in previous years. Following representation from AFSA, a one off grant of \$4,133 was obtained to cover our operating expenses during the 2017-18 financial year. Committee will follow up the future of this state government grant under the NDIS.

Our total Funds stood at \$54,371.27 at 30 June 2018 made up of cash held in two bank accounts.

Kim Liong Woo, Treasurer

BALANCE SHEET	As at 30 June 2018
	\$
Accumulated Funds	
Opening Balance	56,148.72
Operating Deficit	<u>1,777.45</u>
ACCUMULATED FUNDS	<u>54,371.27</u>
Current Assets	
Cash at Bank	<u>54,371.27</u>
Total Current Assets	54,371.27
Fixed Assets	0
Total Assets	54,371.27
Total Liabilities	0
NET ASSETS	<u>54,371.27</u>

INCOME AND EXPENDITURE STATEMENT	For 12 months from 1/7/2017 to 30/6/2018
Bank Balance at 1 July 2017	\$56,148.72
INCOME	
Grants	4,390.00
Bank Interest	311.59
Forum Registrations	<u>1,956.26</u>
TOTAL INCOME	6,657.85
LESS EXPENDITURE	
Fees, Insurances & Permits	2,608.95
Conferences	320.00
Venue Hire	3,713.00
Supplies	1,060.88
Phone	419.89
Printing & Stationery	110.22
Postage	53.00
License Fees	149.36
TOTAL EXPENDITURE	<u>8,435.30</u>
DEFICIT	<u>1,777.45</u>
Bank Balance at 30 June 2018	<u>\$54,371.27</u>

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR YEAR ENDED 30 JUNE 2018

Note 1: Accounting Matters

Income Tax

Autism Family Support Association is exempt from tax as per Section 23 (e) of the Income Assessment Act.

GST

Autism Family Support Association is not a registered GST entity.